

TOWN OF ST. GERMAIN  
OFFICE OF THE CLERK  
P.O. BOX 7  
ST. GERMAIN, WISCONSIN 54558  
[www.townofstgermain.org](http://www.townofstgermain.org)

**MINUTES TOWN BOARD MEETING: February 14, 2022**

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:33 pm
2. **Pledge of Allegiance**
3. **Roll Call to Establish a Quorum:** Jim Swenson, Brian Cooper, Tom Christensen, Ted Ritter and Kalisa Mortag along with Jeanna Vogel town treasurer and June Vogel town clerk are in Community Center room 6 with 5 community members. 11 community members attending via Zoom.us.
4. **Open Meeting Verification:** Mr Christensen noted that he had posted the meeting agenda at three locations in town on Saturday, February 12, 2022 before 6:30 pm.
5. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less.**

Daniel L Overbey introduced himself, he is running for candidacy for Vilas County Branch 2 Circuit Court Judge
6. **Cemetery Sexton's Report** Nothing to update
7. **Discussion/Action Items:**
  - a. **Approve contract from Terry Sullivan for cleaning and staining of the new pavilion wood** Contract presented. Completion date before Memorial Day. Motion by Christensen to approve the proposal by Terry Sullivan to sandblast pavilion, wash and stain total \$89,450 with \$5000 down, with payoff via future borrowing (7n); second Cooper. Discussion: Is \$5000 being borrowed or not. It is being borrowed. By voice vote; all in favor.
  - b. **Payment of the bills.** Motion by Cooper to approve the bills as presented; second Swenson. Discussion none. By voice vote; all in favor.
  - c. **Approval of past meeting minutes.** Motion by Swenson to approve the meeting minutes as presented for January 27, 2022; second Cooper. Discussion none. By voice vote; all in favor.
  - d. **Discussion with Woody Ahlborn concerning compliance with Town shipping container letter of 12/20/2021.** Woody shared his concerns of the after the fact fee of \$195.00 per shipping container. Willing to cooperate and do what is right. Discussion by the board. Motion by Ritter that the expectation of Mr Ahlborn regarding storage containers is to store them all at the Kurtzweil property, he will provide us with a maximum number of shipping containers, will pay \$65.00 for each up to the maximum number, provide a site plan showing where they are in relationship to buildings and lot lines all to be submitted to zoning administrator in the form of application at a fee of \$65.00 per container; we would refund Klotz \$130 per container; second Cooper. Discussion none. By voice vote; all in favor.
  - e. **Review draft of Chapter 6 – Off Premises Sign ordinance.** Discussion by the board. Motion by Cooper to table until the ordinance can be updated, second Mortag. Discussion none. By voice 4 yes, 1 opposed.
  - f. **Approve alcohol related licenses.** Motion by Swenson to approve alcohol related licenses as presented; second Cooper. Discussion none. By voice vote, all in favor.
  - g. **War Memorial expansion update.** Lions Club will be moving forward with expansion of the Veterans Wall. Frustrated about the costs. Jeanna will speak with Ken to create QR code for fund raising. Discussion of fixing concrete pads/paths that need to be repaired (at town expense). Will ask club to include repairing concrete pads/paths at town expense, all done as one project. To notify both Kathy's so that they can replant perennials until project is complete. Wings will be completed with bricks, engraved later.
  - h. **Quarterly Room Tax report** Submission of reports by Jeanna and Penny. No questions by the board.
  - i. **Review Town banking proposals and determine next steps.** Reviewed by Jeanna. Discussion by board. Motion by Christensen that the board authorizes the clerk and treasurer to transfer banking to People's bank and open a savings account at US bank for golf course; second Ritter. Discussion none. By voice vote; all in favor.
  - j. **Treasurer's Report.** Jeanna provided quick updates. Some accounts were combined and closed. Dates for collecting taxes were well attended especially December, January a bit slower. On-line system was well received. Annual room tax registration going out next week along with notification of changes that have been made.
  - k. **Town employee and elected officials' participation in the Wisconsin Retirement System.** June explained that the elected officials do not meet the requirements to qualify for WRS (12 months and 1200 hours trackable). Per WRS compliance officer, we need to unenroll and back out all non-WRS

reportable hours and earnings for all active employees affected. Per their finance office, this will be done via a credit. The town is responsible for reimbursing affected employees. June will work with WRS for completion of this.

- l. Clarification concerning the DPW Clothing allowance.** June asking for clarification as to what is paid by the town and what should be put against employee's clothing allowance. OSHA standards discussed as to what the town pays for and the understanding of OSHA requirements. Motion by Mortag to table until Brian can look into whether HiViz gear is to be provided by the town or just the personal protective equipment as listed by OSHA; no second. Motion fails.
- m. Bid approval for Found Lake Road, Phase 2 reconstruction.** Received one bid from Pitlik and Wick for \$292,267.50. Phase 2 is Dean Road to Four Corners, with completion in 2022. Motion by TC that town board approves the bid from Pitlik and Wick for \$292,267.50 for phase 2 of Found Lake Road improvement project to be paid for by future borrowing; second Cooper. Discussion: Bids were put out in January. By voice vote; all in favor.
- n. Authorize Treasurer to seek terms for short-term borrowing for upcoming projects.** Discussion by board of upcoming projects. Known at this time are Sullivan \$89,450 and Found Lake phase 2 for \$292,267.50. Board members will think of other projects. Further consideration at another board meeting.
- o. Consider asking the Electors for permission to remove the pavilion at Vandervort Park.** Shelter is shifting, not safe, hazardous. Shelter has been evaluated years past, recommendation was a floating foundation. Approach as project to take down and replace, perhaps a phased project. No action taken by the board.
- p. Closed Session – Adjourn to closed session in accordance with Section 19.85 (1) (c) of the Wisconsin Statutes to discuss Public Works Department Personnel. (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.** Motion by Tom Christensen to adjourn to closed session at 8:57 in accordance with Section 19.85 (1) (c) of the Wisconsin Statutes to discuss Public Works Department Personnel. (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; second Cooper. By roll call; Mortag – yes, Ritter – yes, Christensen – yes, Cooper – yes, Swenson – yes.

Break 8:58-9:02

- q. Reconvene to Open Session – Reconvene to open session to take such action as the Board deems appropriate, following consideration given in closed session.** Motion by Cooper to reconvene to open session at 9:22 to take such action as the board deems appropriate, following consideration given in closed session; second Swenson.

- 8. Department of Public Works – The Board will hear a report from Brian Cooper concerning the department.** Working on maintenance of summer equipment. Key FOBs now working. Replaced old street signs with new ones. Motion light switch in bathroom hallway installed. Priced out sand and salt mix. Pitlik and Wick dropped off a load of sand and salt (no charge) for us to try.

**9. Report of the Standing Committees**

- a. Independence Day Celebration Committee** Event July 3, 2022. Next meeting March 1, 2022.
- b. Lakes Committee** No report
- c. Non-Motorized Recreational Trails Committee** Candlelight event at Awassa on Saturday. Over 500 luminaries have been made to light the trail. Trails at Awassa and Fern Ridge have been groomed. Donations coming in via QR codes.
- d. Parks and Recreation Committee** Meeting tomorrow.
- e. Zoning Committee** No report
- f. Sexually Oriented Business Committee** No report

**10. Reports from Lake Districts and Other Organizations** No report.

**11. Adjourn:** Mr Christensen adjourned the meeting at 9:22 PM

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Town Clerk

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Chairman

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Supervisor

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Supervisor

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